



GENERAL MERCHANT REQUIREMENTS

GENERAL SUPPORTING COMPLIANCE DOCUMENTS ALWAYS REQUIRED (DOCUMENTS ON OPERATIONS COMPANY)

1. Certificate of Incorporation
2. Articles of Incorporation or Memorandum
3. Business License (if applicable)
4. Organization Chart (Complete Structure of Company including subsidiaries)
5. Utility Bill of Operations Company
6. Certificate of Directors/Current Appointment report
7. ID copy of Director/Signatory
8. Proof of Address of Director
9. Special Power of Attorney if Signatory is other than the Directors
10. Wire instructions (bank account must be held by the operations company or parent company, if there is)
11. PCI Certification (If applicable)

SPECIAL REQUIREMENTS FOR CREDIT CARD APPLICATIONS

Creditcard processing with Wirecard require merchants to incorporate in a European jurisdiction to satisfy application requirements. The following documents on this EU entity are required.

1. EU company Certificate of Registration
2. Articles of Incorporation or Memorandum
3. Organization Chart showing the relationship between the Operations company and European Company
4. Certificate of Directors
5. Office Register
6. Current Appointment Report
7. ID copy of European/signatory
8. Proof of Residence Utility bill of European Director